

**AN ORDINANCE BY  
COUNCIL MEMBER NATALYN ARCHIBONG  
AS AMENDED BY  
COMMUNITY DEVELOPMENT & HUMAN RESOURCES COMMITTEE**

**05-O-1735**

**AN ORDINANCE TO AMEND THE CITY OF ATLANTA, GEORGIA, CODE OF ORDINANCES, BY ADDING SECTION 158-67 TREE COMMISSION EXECUTIVE DIRECTOR; AND FOR OTHER PURPOSES.**

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS** that Chapter 158, of the Code of Ordinances, City of Atlanta, Georgia, be and the same is hereby amended by creating a new **Section 158-67** for Tree Commission Executive Director, whose salary shall be paid from the General Fund, as follows:

**SECTION 1:**

Sec. 158-67. Tree Commission Executive Director.

There is established a Tree Conservation Commission Executive Director position, referred to in this Article as the executive director. The executive director's salary and benefits shall be paid from the City's General Fund. No portion of the executive director's salary and benefits shall be paid from the tree trust fund. The responsibilities of the executive director shall include the following:

- (1) Serve as liaison among the tree conservation commission, city departments, administrative, and other entities.
- (2) Arrange monthly tree conservation committee meetings, and develop agenda therefore.
- (3) Track income and expenditures of tree conservation commission and the tree trust fund.
- (4) Track tree planting made pursuant to the tree protection ordinance.
- (5) Prepare quarterly reports that are made public upon request.
- (6) Maintain tree conservation commission records and develop a yearly status report.
- (7) Ensure that the all-volunteer tree conservation commission is able to meet its requirements and duties as outlined in the tree protection ordinance.
- (8) Develop guidelines to improve the tree protection ordinance.
- (9) Provide assistance to the city forester in the preparation of the master plan required by the tree protection ordinance.
- (10) Formulate and implement public relation activities designed to strengthen the tree protection ordinance to win broad public acceptance of the ordinance.
- (11) Seek grants and other sources of funds.
- (12) Institute and participate in programs designed to increase public awareness of the value of tree preservation and conservation, including proper management and maintenance of trees.
- (13) Assist in the development of a tree conservation commission library with relevant information on tree loss and tree replacement schemes.
- (14) Assist in the development of a tree website.
- (15) Convene and arrange for a tree conservation commission planning retreat.
- (16) Attend tree conservation commission hearings.

**SECTION 2:** All ordinances and parts of ordinances in conflict herewith are hereby repealed for purposes of the Ordinance only, and only to the extent of the conflict.